Almana soft
Software for Business

FleetSoft

Fleet Management made simple

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Reach the shore faster than others...

As they say, “time and tide waits for none”.

True to today’s business environment, there is a constant challenge of innovating new products and services to meet consumer needs.

AlmanaSoft can help you address these crucial areas.

When it comes to managing transportation equipment and associated fleet assets, visibility is the key – after all, if you don't know that a problem exists, how can you expect to deal with it? Relying upon disjointed spreadsheets creates a difficult working environment and runs the risk of other important data falling through the cracks.

FleetSoft is a fleet management system that delivers exceptional supervision and control of the entire fleet management operation. It provides the independent and accurate information needed to improve all-round operational performance. The system is comprehensive and scalable, offering a solution for all sizes of fleet operations, from car rental companies to corporations with large fleets. With a system matched to your processes, you'll gain maximum return on investment and get one step closer to reaching your fleet management goals.

Value Propositions

FleetSoft is delivered through three core value propositions:

- Reducing Total Cost of Ownership (TCO).
- Delivering best practice driver experience.
- Optimizing the entire process for transparency and control.

Features at a Glance

FleetSoft has been developed on Oracle Database, one of the most powerful and secure database platforms in the world today. The application can either be **System Based** or **Web Based** with the front end powered by Microsoft's .NET framework.

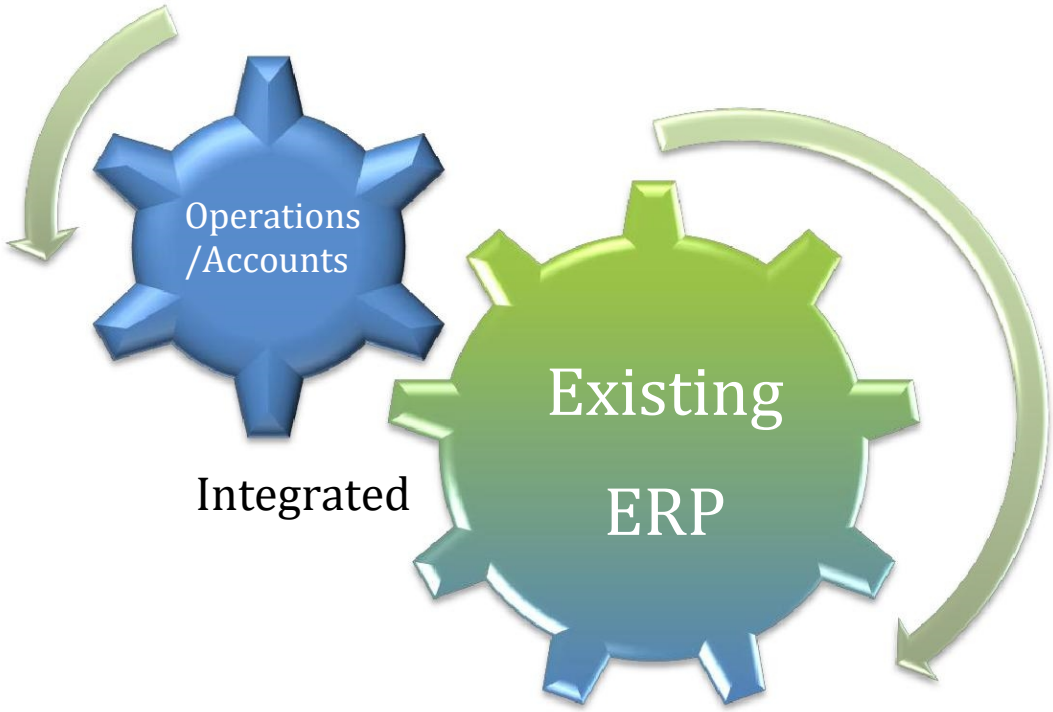
- User friendly
- Multi-user
- On-line integrated
- Multi-location
- Centrally administered and access authorization
- Security – database level and application level
- Multi operating system platform
- Future upgrade & migration

Support

- On-site support and service.
- 24X7 online support.
- Enhanced customer support via the AlmanaSoft Support Portal.

Modules

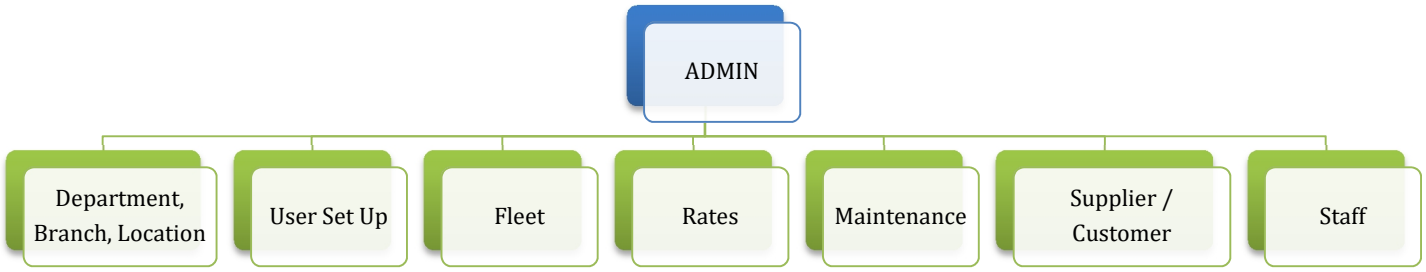
The Fleet Management System has been divided into two main modules - Fleet Operations and Financial Accounting. Both the modules are integrated and this avoids any kinds of duplication in the data entry process.



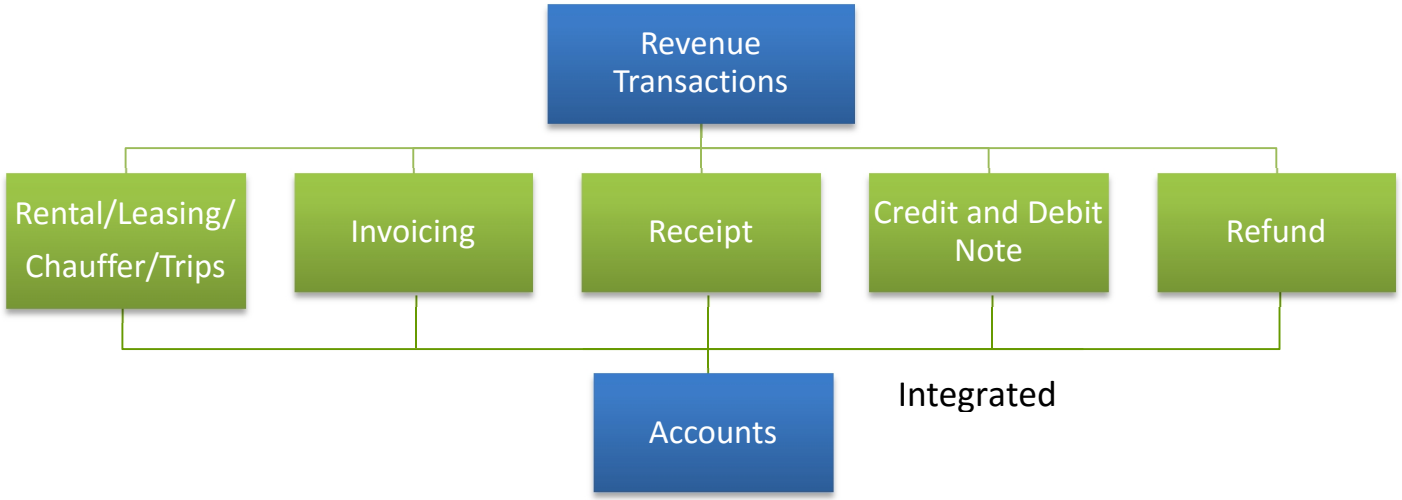
Fleet Operations

The operation module is meant to monitor all fleet movements including the fleet purchase records, registration, maintenance, traffic violations, rate definitions, rental agreements, limousine service, invoicing, posting of revenue and non-revenue vouchers, fleet depreciation and sales of used vehicles. This module is integrated with the back office financial accounting system where all kinds of revenue and non-revenue voucher are posted at the same time they are generated.

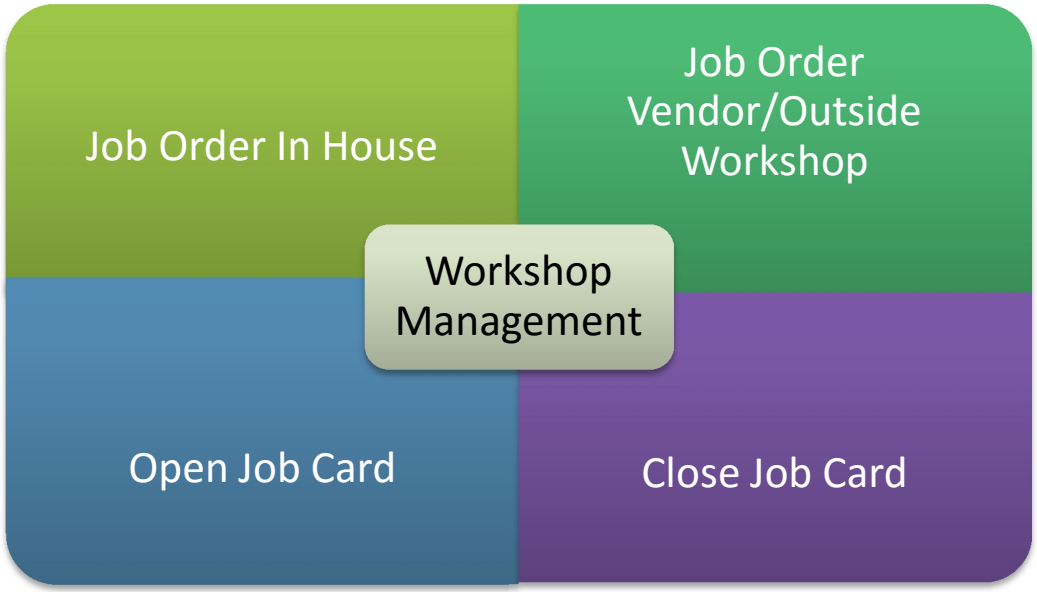
A. Admin



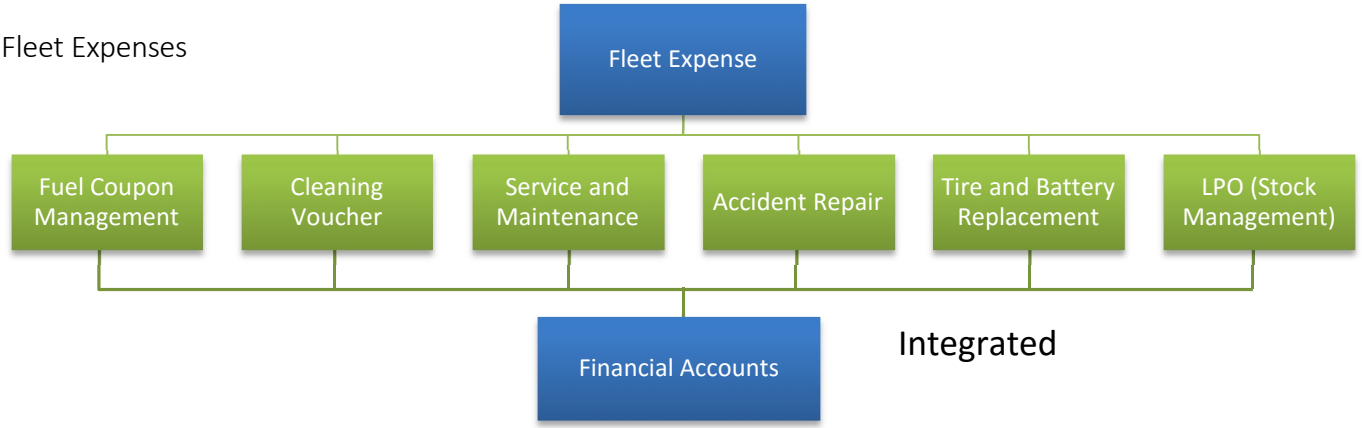
B. Revenue Transaction



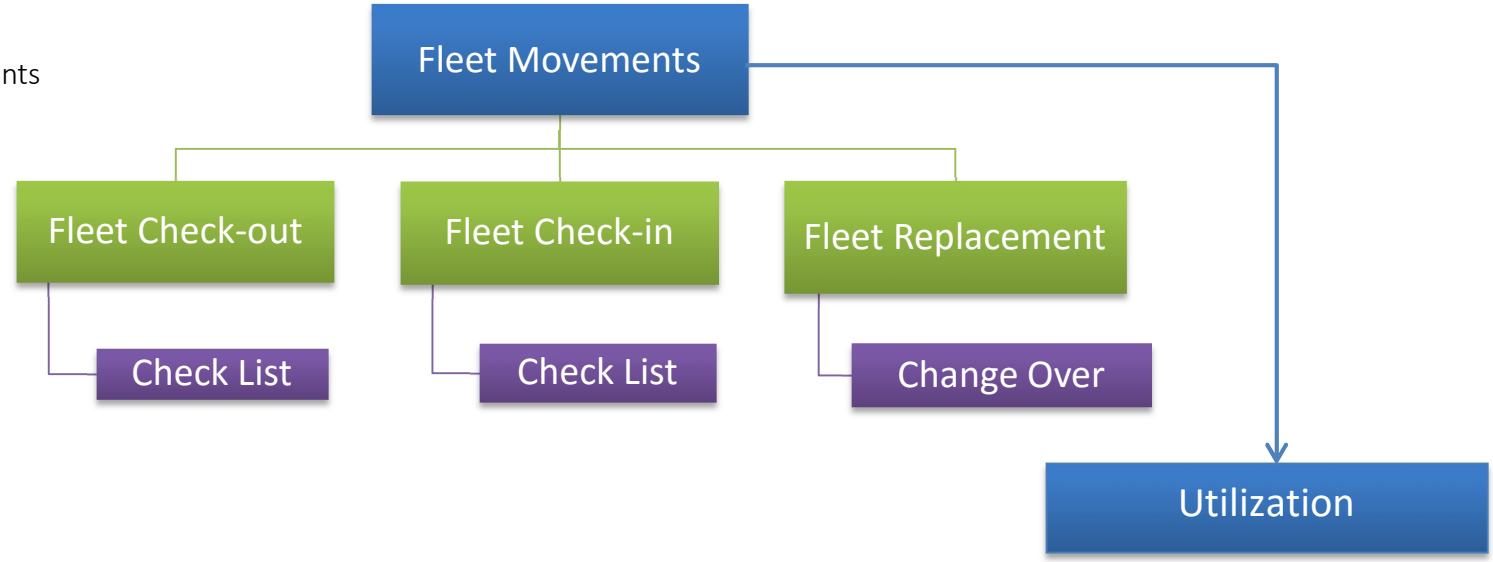
C. Workshop Management



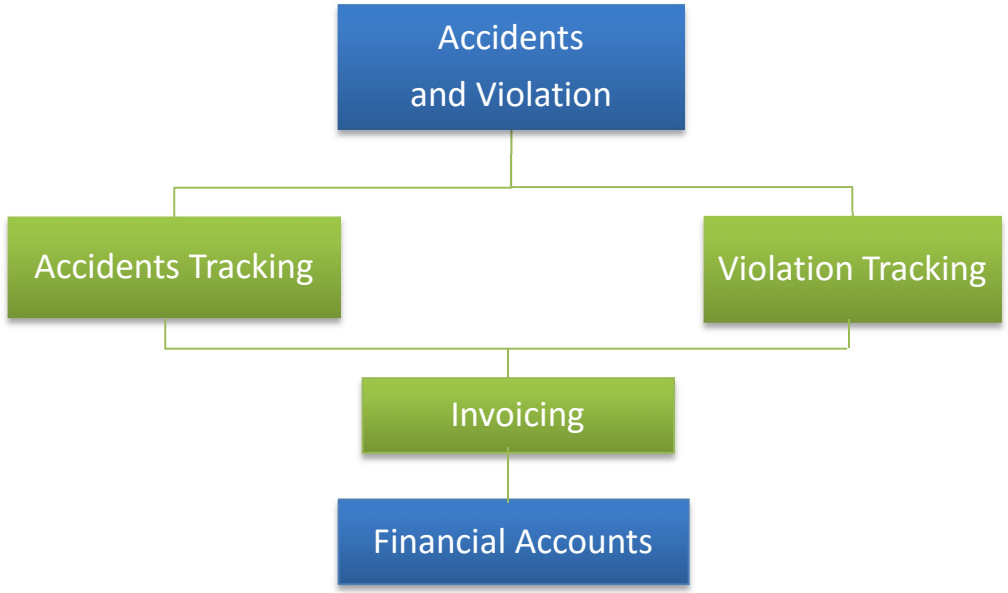
D. Fleet Expenses



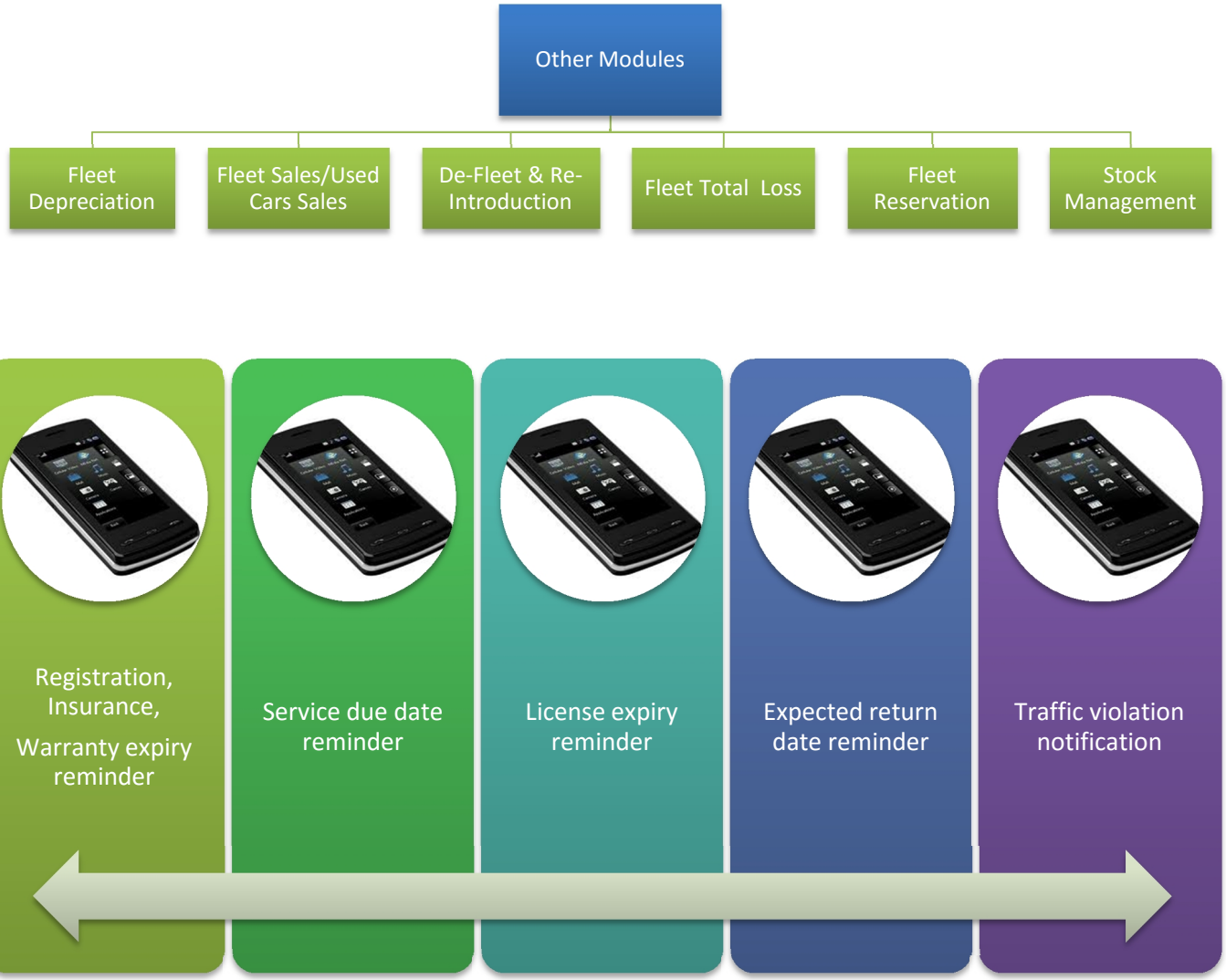
E. Fleet Movements



F. Vehicle Issue



G. Other Modules



I. Main Features

Administration

- Fleet Details
- Hired vehicle details (Third Party Vehicle)
- Definitions of technical specifications
- Fleet supplier's records update
- Registration details
- Insurance details
- Renewal of registration/insurance
- Workshop Details
- Fleet maintenance
- Rate definitions
- Customer's Details
- Staff Details
- Calculation of Insurance & Premium values

Revenue Transaction

- Lease Agreement
- Rental Agreement
- Limousine Services
- Miscellaneous Charges
- Over Time Charges
- Receipts
- Rental/Lease/Limousine/Chauffeur Invoicing
- Credit Note & Debit Note against the Agreements
- Refund

Non-Revenue Transactions

- Fuel Voucher
- Cleaning Voucher
- Tire Replacement Voucher
- Battery Replacement Voucher
- Traffic Violation Voucher
- Registration & Insurance Renewal Voucher
- Maintenance Voucher
- Service Voucher
- Accident Repair Voucher
- Fleet other expenses voucher

Key Transactions

- Fleet Purchase order
- Fleet Purchase
- Revenue/Non-revenue mileage consumption
- Calculation of fleet depreciation
- Accident claims
- Fleet Retirement (Transfer for sale/Total Loss)
- Sales of used fleets
- Vehicle Loan Process
- Stock (Purchasing Parts for fleets)
- Issuing Parts
- Reservation
- Fleet check-out/check-in
- Rental / Lease agreements – Open/Close

- Limousine Services
- Chauffer agreement
- Fleet replacements
- Fleet sharing in multiple rentals /lease
- Fleet checklist preparation
- Changeover print out
- Open & Close Jobs (In House workshop or outside Workshop)

Key Reports

- Fleet operations reports
- Fleet business reports
- Fleet transaction reports
- Fleet status reports
- Daily business report
- Fleet profit and loss statements
- Fleet utilization report
- Fleet profitability report
- List of non-revenue vouchers
- Customer's statement of account
- Customer's outstanding balances
- Depreciation reports
- Fleet Assets report
- List of sold assets/total loss fleets
- Registration and Insurance reports
- Customer wise ageing
- Supplier wise ageing
- Agreement wise revenue reports
- Income report (Limousine, Rentals, Lease, Chauffer)
- Fleet wise ageing
- Fleet wise maintenance history

- Other 100+ reports
- Fleets lying in garage without finish the jobs

Reminders

- Service Due
- Registration & Insurance reminder
- Driving License (Staff or Customer) expiry
- Credit Card Expiry reminder
- Fleet Warranty reminder
- Expected return fleet reminder

Modules of Financial Accounting

The financial accounting application is an online integrated module of the Fleet Management System. The module takes in all financial posting directly from the fleet operation departments/ location without any kinds of batch postings. This module has the following modules.

A. Account Receivable
B. Account Payable
C. Cash and Bank Transaction
D. General Ledger

A. Accounts Receivable

Accounts receivable module helps in monitoring all the debtor transactions. All sales invoices created in the front office are directly posted to the related accounts hence it avoids any kinds of duplication in the job of voucher posting. Using this module if the organization needs to post a sales invoice without using the front office bill to be directly posted on the system can be done easily. This module also permits the creation of the debit/credit notes onto the customer's accounts.

Features of Accounts Receivable:

Administration

- Customer's Master Update
- Customer's Bank Details Update

Transactions

- Sales Invoice Posting
- Debit Note
- Credit Note
- Sales Invoice Set off
- Statement of Account

Reports

- List of Customers
- List of Customer's Outstanding Balances
- Invoice Receivable
- Invoice Aging
- Age wise analysis
- List of settled invoices
- List of un-settled invoices

B. Accounts Payable

Account payable module helps in monitoring all the creditors' transactions. All purchase invoices created in the front office are directly posted to their related payable accounts hence it avoids any kinds of duplication in the job of voucher posting. Using this module if the organizations need to post a purchase invoice without using the front office bill to be directly posted on the system can be done easily. This module also permits for the creation of the debit/credit notes onto the supplier's accounts.

Features of Accounts Payable:

Masters

- Supplier's Master Update
- Supplier's Bank Details Update

Vouchers

- Purchase Invoice Posting
- Debit Note
- Credit Note
- Purchase Invoice Set off
- Statement of Account

Reports

- List of Suppliers
- List of Supplier's Outstanding Balances
- Invoice Payable
- Payable Invoice Aging
- Payable age wise analysis
- List of settled invoices
- List of un-settled invoices

C. Cash and Bank Management

Cash and Bank Management module provide with the facilities of the all kinds of cash and bank payments and receipts. It provide the added facility of postdated check transaction keeping complete track records of PDC received, PDC issued and checks returns. All the transaction are integrated with the accounts receivable, accounts payables and expenses accounts of the general ledger.

Features of Cash and Bank Management:

Masters

- Bank Account update
- Cash Account Update

Vouchers

- Cash Receipt
- Bank Receipt
- Cash Payment
- Bank Payment
- Daily Bank Deposit

Reports

- List of bank account
- List of cash account
- Bank Statement
- Cash Statement
- Bank Reconciliation

D. General Ledger

General ledger module provides with the facilities to handle the Journal Voucher Posting, Month end closing, and Year-end closing. This module provides up to date trial balances and profit and loss statement.

Features of General Ledger:

Masters

- Account Group Update
- Chart of Account Update
- Year End Update

Vouchers

- Journal Voucher Posting
- Reversible Journal Voucher

Reports

- List of control account
- Chart of account list
- List of general ledger accounts
- Trial Balance – Consolidated
- Trial Balance – Detailed
- Balance Sheet
- Profit/Loss Statement
- Day Book Printing
- General Ledger Balances Listing

One of the biggest telecom giants in Asia, Ooredoo is the telecommunications service provider licensed by the Supreme Council of Information and Communication Technology (ictQATAR) to provide both fixed and mobile telecommunications services in the state of Qatar. Ooredoo has a presence in 17 countries, and they are committed to expansion both in the Middle East and North Africa region and South East Asia. In total, they provide coverage to a population in excess of 560 million people, with 57.5 million consolidated subscribers. Ooredoo has a strong vision and strategy to offer consumer mobile, consumer broadband, and corporate managed services to their customers across Middle East and North Africa, the Indian Subcontinent, and South East Asia.

Ooredoo's Fleet Management Section

The Ooredoo Fleet Management section looks after all the transportation requirements of the Ooredoo divisions: Engineering, Administration, Finance and Management. Since the movement of men and machines is an essential requirement in the work of any company, the transport section is an indispensable part of Ooredoo or for that matter any telecommunication company. The section is responsible for a large fleet of vehicles.

Problems Ooredoo were facing in regards to Fleet Management

- Difficulty to obtain management reports regarding the costs and resources needed to provide services.
- Difficulty to calculate an appropriate amount to charge for rental rates and/or repairs.
- Difficulty to charge internal customers in a timely manner for work and/or rental rates.
- Difficulty to track and audit inventory receiving and issuances.
- Difficulty to obtain a maintenance history on a given vehicle or group of vehicles.
- Difficulty to project appropriate vehicle replacement schedules.
- Difficulty to schedule and track preventative maintenance.
- Difficulty to manage pool vehicles, both for customers and for equipment services.
- Lack of a customer interface in the system.

Why did Ooredoo choose AlmanaSoft Web Based Fleet Management System ?

We at AlmanaSoft are pioneers in Fleet Management System. Currently AlmanaSoft have around 40 clients within the State of Qatar. AlmanaSoft has expanded its expertise in the Gulf Region with Avenue leasing in Bahrain and MSBI in Saudi Arabia.

Advantages of a Web based System

Web based applications have evolved significantly over recent years and with improvements in security and technology. Below are some of the core benefits of web based applications.

Cross platform compatibility

Web based applications are far more compatible across platforms than Client Server installed software. Typically the minimum requirement would be a web browser of which there are many. (Internet Explorer, Firefox, Chrome etc.). These web browsers are available for a multitude of operating systems and so whether you use Windows, Linux or Mac OS you can still run the web application.

More manageable

Web based systems need only be installed on the server placing minimal requirements on the end user workstation. This makes maintaining and updating the system much simpler as usually it can all be done on the server. Any client updates can be deployed via the web server with relative ease.

Highly deployable

Due to the manageability and cross platform support deploying web applications to the end user is far easier. They are also ideal where bandwidth is limited and the system and data is remote to the user.

Secure live data

Typically in larger more complex systems data is stored and moved around separate systems and data sources. In web based systems these systems and processes can often be consolidated reducing the need to move data around.

Web based applications also provide an added layer of security by removing the need for the user to have access to the data and back end servers.

Reduced costs

Web based applications can dramatically lower costs due to reduced support and maintenance, lower requirements on the end user system and simplified architecture.

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Clientele

Ooredoo (Qatar)	Hertz Rent a Car (Qatar)	Al Sulaiman Rent a Car (Qatar)	Kia Motors (Qatar)	Teyseer Security (Qatar)	Teyseer Motors (Qatar)
Oasis Rent a Car (Qatar)	Rent Solutions (Qatar)	Strong Rent a Car (Qatar)	Strong Rent a Car (UAE)	Select Transportation (Qatar)	NBK Class Leasing (Qatar)
Almana Leasing (Qatar)	Aayan Leasing (Qatar)	Elite Motors (Qatar)	U-Save Car & Truck Rental (Qatar)	Saad Buzwair Auto Leasing (Qatar)	Fox Transport (Qatar)
Euro Dollar Rent a Car (Qatar)	MS Beverage (Saudi Arabia)	Al Ameen Rent a Car (Qatar)	Acon Rent a Car (Qatar)	Avenue Car Rental (Bahrain)	Global Rent a Car (Qatar)
Auto Link Rent a Car (Qatar)	City Services (Qatar)	Petra Rent a Car (Qatar)	Rayyan Rent a Car (Qatar)	Al Fereej (Qatar)	Salik Rent a Car (Qatar)
Private Rent a Car (Qatar)	Easy Deal Rent a Car (Qatar)	Arkan Group (Qatar)	Join Our Clientele		